

WAGYU ADMINISTRATION MANUAL



Index:

Pages

1. Introduction	2
2. Registrations	
a. Namibian Wagyu Society	2 - 7
b. Namibian Stud Breeders Association	8 - 12
c. FAN Meat Stock Brand Registration	13 - 16
d. FAN Meat Membership	17
e. NamLITS	18 - 19
f. EU Farm Registration	20
g. Registration Workflow Summary	20
3. Compliance	
a. Stock Branding	21 – 24
b. Tagging	24 - 25
c. Castration and Dehorning	25
d. Veld DVS Farm Inspection Requirements	25
e. FAN Meat Compliance Verification	26 - 30
4. Registering Animals and Genetic Verification	
a. DNA at Birth	31 – 34
b. Birth Notifications	34 – 35
c. Performance Data	36
d. Performance Forms	36 – 37
e. 200, 400, 600-day Weights with SC and HH	37 – 39
f. 200-day Weights	39 – 40
g. 400-day Weights and Scrotum Measurements	40
h. 600-day Weights	41
i. How to Make Contemporary Groups	41
j. Levy Lists and Other Documents	41 - 43
5. Ownership Transfer and Record Updates	43 - 44
6. Acquisition and Import Authorisation	44 – 45
7. Fees and Costs	46
8. Record Keeping	47 – 48
9. Legislation	48
10. Summary Table	48
11. Membership List 2025	49
12. Contact List	49 - 50
13. References	51

1. INTRODUCTION:


This document is a **comprehensive, step-by-step manual** for registering as a **Wagyu breeder in Namibia**, based entirely on the official policies of the Namibian Wagyu Society (NWS) and the Namibian Stud Breeders Association (NSBA), current as of **July 2025**.

- Every stage includes clear instructions, document names, contacts, and practical workflows
- To register as a Wagyu breeder in Namibia, you must **join both NWS and NSBA**, adhere to the legal and traceability frameworks under the **Livestock Improvement Act**, ensure genetic testing and tagging protocols, maintain accurate ownership records, and register animals for **marbling and quality certification** before sale / slaughter
- The **Wagyu Cattle Breeders Society of Namibia** was incorporated under the **Livestock Improvement Act 25 of 1977**.
- This makes NWS and NSBA the official registries for Wagyu breeding in Namibia. Cattle must be DNA-verified, tagged, and tracked via NamLITS and NSBA systems.

2. REGISTRATIONS:

a. Namibian Wagyu Society (NWS):

- NWS is the authorized body promoting Wagyu breeding in Namibia, established under the **Livestock Improvement Act 25 of 1977**, and a recognized representative with the Ministry of Agriculture, NSBA, Livestock and Livestock Products Board of Namibia, NamLITS, and the World Wagyu Council.
- Your first step is applying for membership with NWS. They'll provide access to certified breeding protocols, quality assurance programs, and traceability systems like NamLITS.
- Membership is required to breed or sell Wagyu cattle in the country.
- With the application you will be required to submit three choices for a Herd Designation Mark consisting of letters, maximum of three. This Herd Designation Mark will be tattooed or branded on the Wagyu cattle to identify the breeder.
- The breeder is also required to provide two options for a Herd Name (Prefix). The herd's name will be used on all registration documents.
- **Once accepted**, the society will assign you a **Wagyu breeder member number** (this is needed when interacting with NSBA).
- All information can be obtained from the NWS website: <https://www.namibianwagyu.com/>

 NAMIBIANWAGYU SOCIETY	AANSOEK OM LIDMAATSKAP VAN DIE NAMIBIAN WAGYU SOCIETY APPLICATION FOR MEMBERSHIP TO THE NAMIBIAN WAGYU SOCIETY
NAAM VAN TELERSGENOOTSKAP NAME OF BREEDERS ASSOCIATION	
1. TIPE LIDMAATSKAP WAARVOOR AANSOEK GEDOEN WORD (MERK MET X) TIPE OF MEMBERSHIP APPLIED FOR (MARK WITH X) [1] INDIVIDU/INDIVIDUAL (bv. P Nolte) [2] MAATSKAPPY/COMPANY (bv. Draailaagte boerdery) [3] VENNOOTSKAP/PARTNERSHIP (bv. P Nolte & Seun) [4] ANDER/OTHER.....	
2. NAAM VAN LIDMAATSKAP/NAME OF MEMBERSHIP	
3. VOLLE VOORNAME/FULL NAMES.....	
4. TITEL/TITLE (Prof/Dr/Mr/Mrs/Miss)	
5. IDENTIFIKASE/IDENTIFICATION (ID nr.)	
6. TAALVOORKEUR/LANGUAGE PREFERENCE (Merk/Mark) [1] ENG [2] AFR	
7. POSADRES/POSTAL ADDRESSPOSKODE/POSTAL CODE	
8. LIDMAATSKAP WORD VERLANG VANAF(KAN MET GOEDKEURING VAN KANTOOR TERUGGEDATEER WORD OM KALWERS TE REGISTREER WAT REEDS GEBORE IS) MEMBERSHIP AS FROM (CAN BE BACKDATED WITH PERMISSION FROM THIS OFFICE TO REGISTER PREVIOUSLY BORN CALVES)	
9. TELEFOON/TELEPHONE (KODE/CODE & NR.)	
10. FAKS/FAX (KODE/CODE & NR.)	
11. SELFOON NR./CELLPHONE NO	
12. E-POS/E-MAIL	

VERKLARING

DEUR DIE AANSOEKER (KODE 1 BY ITEM 1 OP VORIGE BLADSY) OF PERSOON WAT VOLLE VERANTWOORDELIKHEID VIR LIDMAATSKAP AANVAAR (NIE KODE 1 BY ITEM 1 OP VORIGE BLADSY)

EK (VOLLE NAAM(E) EN VAN IN DRUKSKRIF)
HET VOLMAG OM HIERDIE AANSOEKVORM TE ONDERTEKEN EN ONDERNEEM OM MY TE ONDERWERP AAN DIE REËLS, REGULASIES EN VERORDERINGE VAN DIE NAMIBIAN WAGYU SOCIETY EN OM DIE LEDE-EN DIEREGELDE, SOOS VAN TYD TOT TYD GEWYSIG DEUR DIE BESTUUR EN AJV VAN DIE NWS, TE BETAAL.

DECLARATION

BY THE APPLICANT (CODE 1 AT ITEM 1 ON PREVIOUS PAGE) OR ANY OTHER PERSON WHO ACCEPTS FULL RESPONSIBILITY FOR THE MEMBERSHIP (NOT CODE 1 AT ITEM 1 ON PREVIOUS PAGE)

I (FULL NAME(S) AND SURNAME IN PRINT)
HAVE FULL POWER TO SIGN THIS APPLICATION AND AGREE TO OBSERVE AND BE BOUND BY THE CONSTITUTION AND THE RULES, REGULATIONS AND BYE-LAWS OF THE NAMIBIAN WAGYU SOCIETY AND TO PAY THE MEMBERSHIP FEE AND LEVIES, AS FROM TIME TO TIME AMENDED BY MANAGEMENT OF THE NWA.

GETEKEN TE OP HIERDIE DAG VAN

SIGNED AT ON THIS DAY OF

HANDTEKENING VAN APPLIKANT
SIGNATURE OF APPLICANT

Example of Certificate of NWS Membership



8 March 2024

MIMOSA FARMING (PTY) LTD T/A LW WAGYU
MR S DU TOIT
PO BOX 3824
WINDHOEK
NAMIBIA

CERTIFICATE OF NAMIBIAN WAGYU SOCIETY MEMBERSHIP

Dear Mr. Sarel du Toit,

Membership Account: LWW001

As a member of the Namibian Wagyu Society, the above-named breeder agrees to adhere to the highest standards of Wagyu cattle breeding and management, in accordance with the protocols and guidelines established by the Society. These standards are designed to ensure the integrity of the Wagyu breed, the welfare of the animals, and the quality of the product offered to consumers. Below are the details of your membership with the NWS:

MEMBERSHIP NAME: Mimosa Farming (Pty) Ltd t/a Lauwater Wagyu
STUD NAME: Lauwater Wagyu
OWNERS: Sarel du Toit
HERD DESIGNATION MARK: LW
MEMBERSHIP EFFECTIVE DATE: 2018

This membership validates your commitment to uphold the standards and protocols established by the NWS, aimed at enhancing the quality, integrity, and reputation of Wagyu cattle bred in Namibia. As members, you are entrusted with the responsibility to breed and manage your Wagyu cattle in accordance with these guidelines, ensuring the welfare of the animals and the satisfaction of consumers.

Your membership commenced upon the receipt of your registration and the payment of the associated fees. We encourage you to maintain your engagement with the Namibian Stud Breeders Association (NSBA) to ensure that all your Wagyu animals are registered and up to date.

Membership Obligations:

1. **Breed and Management:** All Wagyu cattle under the care of the member must be bred, registered, raised, and handled following the approved protocols and guidelines of the Namibian Wagyu Society.
2. **Brand Protection:** Members commit to protecting the Wagyu brand by ensuring the quality and authenticity of their Wagyu cattle and by promoting the breed's unique qualities responsibly and ethically.

Joachim Craz (President), Gunther Henle (Secretary), Danie Myburgh (Finance), Deja Nienaber (Breed Promotion),
Johan Orffer (Technical)

3. **Consumer Assurance:** Members pledge to uphold practices that guarantee the health, safety, and satisfaction of consumers, thereby supporting the reputation of Wagyu beef produced in Namibia.
4. **Financial Responsibility:** Members are responsible for ensuring their financial accounts remain current at all times, with no outstanding balances owed to the Society. Payment terms are strictly 30 days. Accounts outstanding for 90 days from the date of invoice will incur a 2.5% interest charge. Any accounts overdue by 90 days will be suspended and blocked on the system.
5. **Continuous Improvement:** Members are encouraged to engage in ongoing learning and improvement of their Wagyu breeding and management practices, for the benefit of the breed, the industry, and the broader community.

Renewal and Compliance:

This membership is subject to annual renewal based on compliance with the Namibian Wagyu Society's standards and protocols. The Society reserves the right to review and revoke membership based on violations of these standards.

We, the Namibian Wagyu Society:

Trust that your contribution to our society will foster a prosperous future for the Wagyu breed in Namibia. We look forward to your active participation in our events, research, and community engagements designed to promote Wagyu excellence.

Should you require any assistance or wish to discuss further opportunities for involvement, please do not hesitate to contact us.

Congratulations and welcome to the Namibian Wagyu Society. Together, we will continue to set the standard for Wagyu breeding excellence.

Certificate Issued By:



Danie Myburgh

NWS FINANCE

Joachim Craz (President), Gunther Henle (Secretary), Danie Myburgh (Finance), Deja Nienaber (Breed Promotion),
Johan Orffer (Technical)

b. Namibian Stud Breeders Association (NSBA):

- **Namibian Stud Breeders Association (NSBA)** is required for pedigree recording, tagging, certification, and compliance with livestock registration regulations.
- NWS membership alone isn't sufficient. You must also become an NSBA member. If a breed-specific society (like NWS) exists, you must join it first before NSBA membership.

Required NSBA documents:

- **NSBA Application Form** (personal/company/partnership)
- If a trust/company/partnership, include corresponding proof or agreements
- Submit via email to NSBA office; forms available on their website

Website of NSBA: <https://nsba.iway.na/index.php?secid=1&menuid=1>

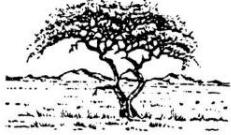
Info about NSBA:

The NSBA joined ABRI in 2003:

- It gives the NSBA an in-house, fast, world-class breed registry and performance system.
- Data processing speeds with the ILR are much faster than other systems that they have been benchmarked against - around twice as fast in most cases.
- The NSBA has access to world class Internet database inquiry and cataloguing services to promote Namibian genetics.
- BREEDPLAN is trademarked worldwide and recognised as the world's most advanced genetic evaluation system.
- The ABRI is financially secure; having made a profit in all of the 32 years it has been in business. It does this without any Government support.
- By around mid-2004 the prediction was that the Internet Solutions component of Breedplan in South Africa would attract more than 1 million inquiries per month. This prediction has been exceeded by far and is a very good reason for beef cattle breeders to use this service as indeed is the case for clients in Southern Africa.
- ABRI introduced its software to the North American market in 1990. In just ten years it has become the most widely used breed registry software in that region.
- Namibia is in good company in joining Australia, New Zealand, Thailand, Philippines and Hungary, which have all accepted BREEDPLAN nationally, whereas it seems to become popular in South America (Argentina and Brazil) and of course in South Africa and in the UK.
- BREEDPLAN continues to enjoy spectacular growth. In total 42 beef breeds use BREEDPLAN.

Example of Application Form for Membership at Namibian Stud Breeders' Association

Namibian Stud Breeders
Association



=NSBA=

APPLICATION FOR MEMBERSHIP
NAMIBIAN STUD BREEDERS' ASSOCIATION

AANSOEK OM LIDMAATSKAP
NAMIBIESE STOETTELEERSVERENIGING

Name of Breeder Society:
Naam van Telersgenootskap:

1. **Type of Membership** (Mark with X)
Tipe Lidmaatskap (Merk met X)

Individual
Individu
(ex. P Nolte)

Company
Maatskappy
(ex. Draailaagte Stud)

Partnership
Vennootskap
(ex. P Nolte & Sons)

Other
Ander

2. **Name of Membership**
Naam van Lidmaatskap _____

3. **Full Names and Surname**
Volle Voorname en Van _____

4. **Title** (Mr/Ms/Dr)
Titel (Mnr/Mev/Dr) _____

5. **Identification** (ID no.)
Identifikasie (ID nr.) _____

6. **Language Preference**
Taalvoorkeur **English** **Afrikaans**

7. **Postal Address:**
Posadres: _____

City: _____ Country: _____ Postcode/ZIP: _____

8. **Membership as from (date)**
Lidmaatskap word verlang vanaf _____

9. **Contact Details:**
Kontak Besonderhede:

- **Telephone** (Telefoon) _____
- **Mobile phone** (Selfoon) _____
- **Fax** (Faks) _____
- **email** (epos) _____

BELANGRIK

- 14.1 Rente word gehef op rekenings na 60 dae; rekenings word opgeskort op 90 dae; en op 120 dae is daar in finale aanmaning om binne 30 dae te betaal - daarna word 'n teler gelys op ITC.
- 14.2 Indien lidmaatskap opgeskort/gekanselleer word bly teler nog steeds verantwoordelik vir uitstaande rekening.
- 14.3 Indien teler nie meer lid wil wees nie, moet geskrewe kennisgewing gegee word.
- 14.4 Ek, die ondergetekende, gee hiermee toestemming dat 'n kredietverwysing gedoen mag word deur TransUnion kredietburo. Ek aanvaar dat indien daar enige wanbetaling volgens die ooreengekome bepalings en voorwaardes is, die diensverskaffer 'n wanbetaling by TransUnion kredietburo sal lys, wat my (maatskappy en sy prinsipale) kredietgradering negatief kan beïnvloed. Enige regs-koste, invorderingsfooie, opsporingsfooie en kliëntkoste wat aangegaan is as gevolg van die nie-betaling van my rekening sal op die debiteurrekening gehef word.

DECLARATION

By the applicant or person who accepts full responsibility for the membership.

**I (full name(s) and surname in print) _____
Have full power to sign this application and agree to observe and be bound by the constitution and the rules, regulations and bye-laws of the Namibian Stud Breeders' Association (NSBA) and to pay the membership fee and levies, as from time to time amended by management and AGM of the NSBA.**

VERKLARING

Deur die aansoeker of persoon wat volle verantwoordelikheid vir lidmaatskap aanvaar.

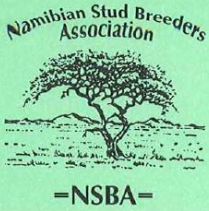
Ek (volle naam(e) en van in drukskrif) _____
Het volmag om hierdie aansoekvorm te onderteken en onderneem om my te onderwerp aan die reëls, regulasies en verordeninge van die Namibiese Stoettelersvereniging (NSV) en om die lede- en dieregelde, soos van tyd tot tyd gewysig deur die bestuur en AJV van die NSV, te betaal.

Signed at _____ **on** _____ (DD/MM/YYYY)
Geteken te _____ **op** _____ (DD/MM/JJJJ)

Signature of applicant
Handtekening van applicant _____

ENIGE NAVRAE KAN GERIG WORD AAN DIE NSV, POSBUS 28134 AUAS VALLEY, WINDHOEK OF TEL: 061-235168 OF E-POS: nsba@iway.na
ANY ENQUIRIES CAN BE DIRECTED TO THE NSBA, BOX 28134 AUAS VALLEY, WINDHOEK OR PHONE: 061-235168 OR E-MAIL: nsba@iway.na

Example of Registration of Herd Particulars with Namibian Stud Breeders Association

**NAMIBIAN STUD BREEDERS ASSOCIATION**

Tel.: 061-235168
Fax: 061-230578
E-mail: nsba@iway.na
Bessemer Street, Auas Valley Centre

P.O. Box 28134
Auas Valley Mall
Windhoek
NAMIBIA

18 June 2018

Mr. Sarel du Toit
Mimosa Farming Pty Ltd
Box 3824
Windhoek
Namibia.

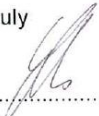
REGISTRATION OF HERD PARTICULARS

Regarding your application for membership of the **NAMIBIA WAGYU BREEDERS' SOCIETY**, I wish to inform you that the following herd particulars have been registered on your behalf with the Namibian Stud Breeders Association.

MEMBER CODE: F10003
PREFIX: Mimosa Farming
HERDMARK: SDT

Please do not hesitate to contact us should there be any questions.

Yours truly


.....
J ELS
Manager

c. FAN Meat Stock Brand Registration:

- Stock brands serve as an identification system for cattle and are kept up to date on a national register.
- The brand identifies the owner of the animal, and its primary purpose is the control and management of animal diseases.
- It is also an important tool to address the problem of stock theft.
- The legal basis is the Stock Brands Act (Act 24 of 1995) as amended and its regulations. In accordance with this legislation, to legally keep livestock, you must have a registered stock brand.

Which cattle must be marked with a stock brand?

- All cattle older than 6 months, OR younger if they are moved before the age of 6 months.
- If animals are bought OR received as a gift, they must be identified with the stock brand of the new owner within 30 days.
- Cattle intended for export to South Africa must be branded with an “N” on the left cheek.
- Imported cattle must be marked with “(—)” on the left cheek.

Rules for registering a brand

- Owners may not brand their animals if the brand has not been registered. The same stock brand must be used for large and small stock.
- Only one brand per owner is allowed, except where a producer also holds a stud breeder brand.
- Also, if an owner farms in several magisterial districts, he needs to register one stock brand per district.

Application for Stock Brand

- Owners of livestock can apply directly at the Stock Brands Office of the FAN Meat division at the Livestock and Livestock Products Board of Namibia, Windhoek OR at local State Veterinary offices.
- Application forms can be obtained from the Livestock and Livestock Products Board, State Veterinary Offices and Farmers Association Offices or online from the website.

Example of Stock Brand Registration

Ukhiswani Reg No: 42763
FAN WOW 20082



STOCK BRANDS ACT, 1995 FORM BR. 3(a)

CERTIFICATE OF REGISTRATION OF BRAND
(Regulation 3 (a))

It is hereby certified that the brand with the pattern and combination

Sketch of Brand



has been registered in the name of:

Mimosa Farming Pty (Ltd)
(full name of owner)

0
(identification number)

Box 3824 Windhoek Namibia
(postal address)

on the 25 November 1999
day month year

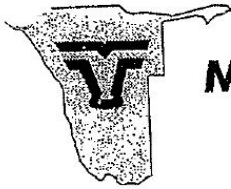
in terms of section 6 of the Stock Brands Act, 1995 (Act no. 24 of 1995)

[Signature]
Registrar of Brands

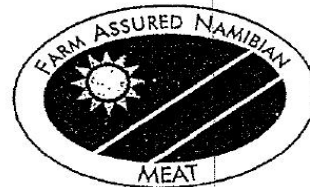
25/11/1999
Date

Box 38 WINDHOEK

Stock Brand Code: WOW20082



MEMBERSHIP CARD



WOW20082

Business: Mimosa Farming Pty (Ltd)

ID No: 0

Prod No: 42763

Post Addr: Box 3824

Windhoek

Namibia

CERTIFIED PRODUCER

230232300382

W
8

If lost please send to:
MEAT BOARD P.O. BOX 38 WINDHOEK

d. FAN Meat Membership:

- According to the Stock Brands Act of Namibia, every person keeping or owning livestock, MUST register for a stock brand.
- Once you register for a stock brand, you automatically become a FAN Meat Member. No extra cost involved.
- In order to maintain your FAN Meat membership, producers need to complete and submit an Animal Health Self-declaration form which is distributed by the Directorate of Veterinary Services twice a year.
- The FAN Meat division, in collaboration with the Directorate of Veterinary Services, also conducts farm inspections and community visits on an ad-hoc basis.
- During these inspections, the inspector will check whether your records are up to date, whether you vaccinated your livestock as prescribed by law, whether your livestock is in good condition, is branded and correctly identified.
- The inspector will also check that animal handling facilities are constructed in such a way that the animals cannot be injured during handling.

On registration as FAN Meat Scheme Member, the applicant acknowledges that:

- The Livestock and Livestock Products Board of Namibia (MBN) administers and implements the FAN Meat Scheme;
- The MBN implements the FAN Meat Scheme in cooperation with the Directorate of Veterinary Services;
- The Rules of the FAN Meat Scheme evidence a binding legal agreement between the Member and the MBN;
- Any reference to rights or obligations of the Committee under these Rules includes rights and obligations of the MBN;
- Any false or misleading information given on the application form, during assessments or in any other communication may lead to suspension or withdrawal of certification and even exclusion from future participation in the scheme.

FAN Meat Scheme Membership Responsibilities

Once a Member, the Member must ensure that he/she:

- complies with the Rules and the relevant Standards;
- maintains all records relating to these Rules and Standards;
- permits an Auditor to audit its management systems including records, facilities and other relevant information pertaining to these Rules and the relevant Standards;
- conducts Internal audits once a year and submit the self-declaration form, as required;
- Allows an authorized representative of FAN Meat Office access to facilities at reasonable times as required by FAN Meat Office or its authorized representative, for the purpose of reviewing the Member's compliance with these Rules and Standards.
- cooperates with an Auditor by providing any necessary resources and assistance as required by the Auditor to properly perform an Audit;
- takes timely and effective corrective action to rectify non-conformances identified via:
- Initial and subsequent annual internal audits conducted by members themselves
- Audits conducted by Livestock and Livestock Products Board Auditors

e. NamLITS:

- The new and improved NamLITS online was expanded into a complete Livestock Identification, traceability and marketing tool to assist producers in Namibia with compliance to livestock identification, traceability and marketing requirements.
- The development of this marketing tool was a combined effort between the Livestock and Livestock Products Board of Namibia (LLPB) and the Directorate of Veterinary Services (DVS).
- Producers need to be informed of the importance of record keeping and operating with integrity to maintain the superior animal health status of Namibia and thus maintain access to the all- important export markets.
- Any person wanting to register as a user on NamLITS online must have:
 - a Registered Stock Brand;
 - a Livestock and Livestock Products Board number;
 - an establishment linked on NamLITS to the Stock Brand (this is done at State Veterinary offices once the registration of the Stock Brand is complete);
 - a Livestock Keeper Key (this is a number allocated to the producer on the NamLITS system once the stock brand and establishment are linked and can be obtained from the State Vet office); and
 - An e-mail address and access to the internet

How do I register as a user on NamLITS online

Step 1: Access the NamLITS online webpage: www.namlits.com

Step 2: On the welcome page, click on “ENTER HERE”

Step 3: On the home page, select “Register” in the list on the left side of the page
Step 4: Complete the required fields marked with a * on the Registration

page

Step 5: Select “Submit” on the right bottom of the page once you are satisfied with the information provided to complete registration. Next time you want to use NamLITS online, you will select “Login” instead of “Register” on the home page.

Functions available on the NamLITS Online System:

Home	Takes you back to the NamLITS online homepage
My Status	Check status of the brand (restricted or not), self-declaration submission and herd health status
Animal Identification	
- Commercial Stock Brand	Use this function to find the owner of a brand or to find the brand of a commercial producer
- Communal Stock Brand	Use this function to find the owner of a brand or to find the brand of a communal producer
- Eartag identification	Use this function to find the owner of an ear tag, using the ear tag number.
Animal Management	
- Order Tags	Order official cattle and small stock ear tags online
- Livestock Termination	Terminate livestock to remove from the herd due to death, loss, slaughter or theft
- Animal Register	Own record of livestock on the farm. This register does not influence the herd statement.
- Change Animal Classification	Change the class, breed and type of an animal
FAN Meat Forms	These records must be kept by every producer:
- Feed & Lick Register	Record of feed and lick given to livestock
- Livestock Vaccinations	Record of vaccinations and treatments given to livestock
- Employee Training	Record of employee training
Livestock Movements	
- Permit Application	Apply for a movement permit online. The permit will be mailed to the e-mail address provided
- Movement Notice Capture	Capture movement notices after the movement has taken place to move animals on NamLITS
Registrations	
- Small Stock Registration	Register official small stock ear tags on NamLITS
- Cattle Registration	Register official cattle ear tags on NamLITS
- Cattle Tag Replacement	Replace official cattle ear tags on NamLITS
Lookups	
- Herd Details	Find the herd ID, Livestock Keeper Key and Stock Brand of a producer
- Establishment Details	Find the establishment code for an establishment (eg. for abattoir to which animals will move)
- Permit Enquiry	Find the details of an issued movement permit
User Details	
- Update Address Change	Update any address changes
- Change Password	Change password with which to access NamLITS online
- Email History	Check history of e-mails received by NamLITS online
Reports	
- Cattle Movement History	Check specific animal movement history using ear tag number
- Cattle Movement Exceptions	Check any cattle movement exceptions for a specified period of time
- Herd Inventory Register	
- Herd Statement	Displays herd as it is registered on NamLITS
- New Registrations	Displays new tag registrations for a specified period of time
- Departures	Displays information for animal departures from establishment for a specified period of time
- Arrivals	Displays information for animal arrivals at establishment for a specified period of time
- Farm Permits	Displays all permits to and from establishment for specified period of time
- Outstanding Permits	Displays all outstanding permits to and from establishment for a specified period of time
- 90/40 Days Validation	Check the 90/40 day residency compliance of specific cattle or for all registered animals
- Livestock Reconciliation	Check own livestock register against the herd as registered on NamLITS to detect differences
- Herd Health Status Enquiry	Check herd health status (any notifiable diseases reported on the establishment or in the area)
Meat Board Online	
- MB Portal	Link to the MB portal on which levy payments can be submitted and permits can be applied for
Animal Health Declaration	
- Form	Submit animal health declaration online
- History	Check history of self declarations submitted by producer
Log Out	Log out of NamLITS online

f. EU Farm Registration:

Register your farm for EU approval at DVS

1. First, make an appointment at your nearest DVS office for a farm inspection to get approval for EU status.
2. The form can be obtained from your nearest DVS office.
3. The application must be submitted at least one month in advance.

g. Registration Workflow Summary:

Step	Action
1	Join Namibian Wagyu Society (NWS)
2	Submit NSBA membership application (include NWS society membership details)
3	Apply for FAN Meat Stock Brand Registration
4	Automatically registered as FAN Meat Member when Stock Brand is registered
5	Register on NamLITS
6	Apply for EU Inspection of Farm by DVS

3. COMPLIANCE:

- Each animal receives:
 - An **RFID tag** for NamLITS traceability
 - A **stud registration tag** matching the NSBA registry code

Marking of animals

- When marking animals, they must be restrained properly to prevent injuries.
- The branding, ear tagging and tattooing of animals for identification purposes should be conducted in a way that minimizes pain and stress. The firebrands must be applied to the prescribed body part(s). Their size and positioning should not exceed legal instructions. For ear tagging only sharp tongs with undamaged edges must be used. The piercing/damaging of main blood vessels and ridge cartilage should be avoided.

Identification of cattle

- Brand identification of cattle is compulsory before or at the age of six months. However, if a producer intends to remove cattle from the farm before they reach the age of six months, it is mandatory to mark them with the owner's registered stock brand symbol before the removal. If animals are bought or otherwise legally acquired, they must be branded with the new owner's stock brand within 30 days of change of ownership.
- Size, form and position of the brand must follow the current legislation. Cattle intended to be exported to South Africa must be branded with an "N" on the left neck and cattle imported from South Africa must be branded with a "(-)" on the left neck.

a. Stock Branding:

Which cattle must be marked with a stock brand?

- All cattle older than 6 months, OR younger if they are moved before the age of 6 months.
- If animals are bought OR received as a gift, they must be identified with the stock brand of the new owner within 30 days.
- Cattle intended for export to must be branded with an "N" on the left cheek.
- Imported cattle must be marked with "(-)" on the left cheek.

Branding irons

- The stock brand owner is responsible for the branding iron. The iron can be manufactured by the owner himself or by a company / another person.
- The owner of the stock brand is responsible for the safekeeping of the branding iron.
- To prevent unlawful use of branding irons, Traditional authorities may request community members to surrender them for safekeeping.

What does a brand look like?

- The sketch on the Stock Brand Certificate shows the correct arrangement of the stock brand characters.
- The space between characters must be at least 12,5mm but not more than 19mm.



Max 100mm x 100mm



Min 30mm x 30mm

Where must cattle be branded

- The brand must be clearly visible.
- Order of branding in the case of change of ownership:
 - 1. Left hind leg
 - 2. Left shoulder
 - 3. Left neck
 - 4. Right hind leg
 - 5. Right shoulder
 - 6. Right neck
- Please refer to the following picture. The brand must be placed in the prescribed sites:

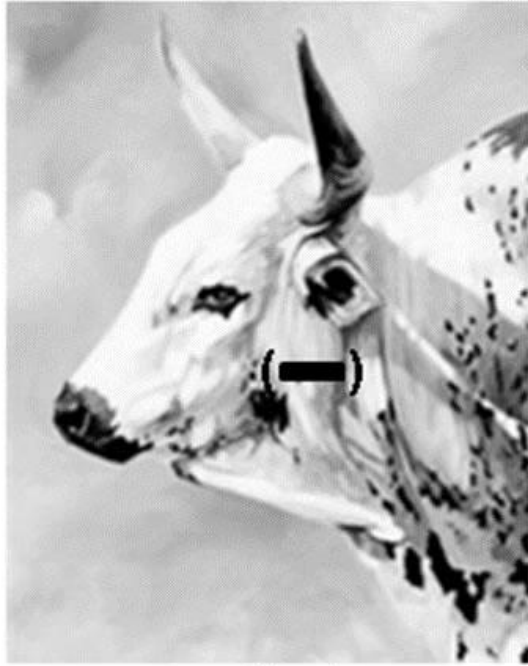
BRANDING OF LIVESTOCK
STOCK BRANDS ACT (ACT NO 24 OF 1995)

BRANDING IRON SIZE
Min 30mmx30mm
Max 100mmx100mm

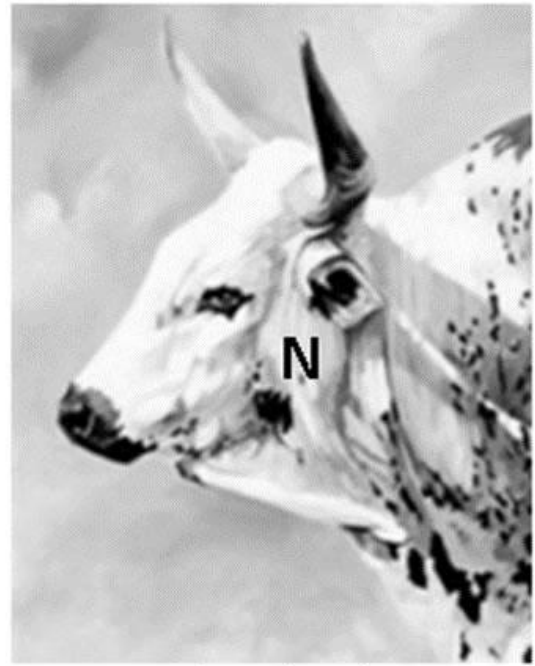
BRANDING ORDER
❖ 1st owner: left hind leg
❖ 2nd owner: left shoulder
❖ 3^d owner: left neck
❖ 4th owner: right hind leg
❖ 5th owner: right shoulder
❖ 6th owner: right neck

BRANDING AGE
❖ By six (6) months of age

FARM ASSURED MEAT NAMIBIA



Import brand

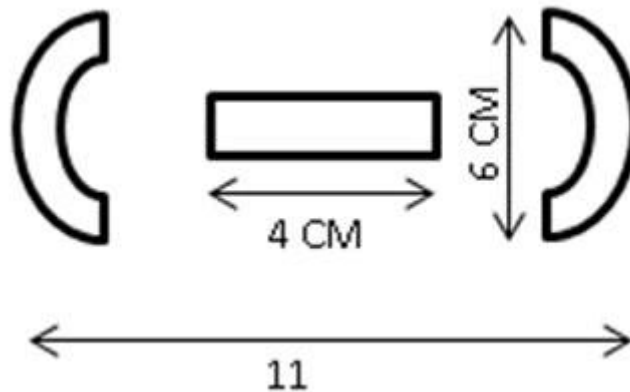


Export brand

Import

brand

specifications:



- Have the equipment ready before you start branding.
- Make sure you have enough people to assist. Assistants must restrain the animal firmly. Branding will be easier if the animal is restrained in a crush.
- Heat the iron well in a fire or a gas flame. The iron is ready when it becomes reddish. The iron should never be bright red! Test the iron on piece of wood.
- Make sure the animal cannot hurt anyone when being branded.
- Hold the iron against the animal at the prescribed site. Only VERY SLIGHT pressure is needed FOR 3 - 5 SECONDS.
- Spray cold clean water on brand to cool skin down. Spray wound oil on the brand. NOT MANURE!
- Release the animal and check the brand in a few days for infection.

Branding stud animals

- Stud animals are to be branded with the brand registered with the Namibian Stud Breeders Association.
- If a stud breeding animal bearing a stud brand is being culled / cancelled OR sold as commercial livestock, the animal must be re-branded with the owner's commercial brand.

b. Tagging:

Tagging of Wagyu Calves:

There are two ways you can tag the Wagyu calves: mandatory

- The first method is using your own ear tag system:
- Buy blank ear tags from your nearest co-op.
- Write on the tag using an Allflex tag marker.
- Your tag numbers should follow the format below:
 - F1 – 25 (year) 1001 → The last digit "1" indicates the first calf, followed by your prefix, e.g., PW (Power Wagyu).
 - F1 (25-1001PW)
 - F2 (25-2001PW)
 - F3 (25-3001PW)
 - FB/PB (25-0001PW)



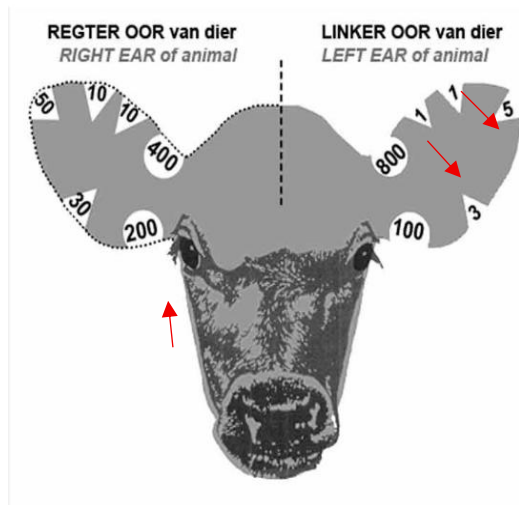
The second method is the Ear notching: not mandatory

Livestock ear notching

Ear notching is a permanent method of identifying livestock in which a series of notches are cut with specialised pliers into the animal's ear. Notches can be used to provide information about the animal's breed, age, and other vital aspects.

- For example, for an F1 calf born in 2025, the year is read from the brand on the hindquarter. Then, the first F1 calf born in 2025 receives an ear notch number of 1001."

So, the ear notches would be as follows:



c. Castration and Dehorning:

- Castration and dehorning are painful procedures and their impact on the animal in terms of pain and stress increases with the animal's age. Any of these procedures must be conducted in a hygienic way to avoid infections. The following procedures can be performed without local or general anaesthetic by competent persons as indicated below:
- Castration of cattle, goats and sheep under two months of age
- Dehorning or the prevention of horn growth of cattle under two months of age.
- Regular surveillance and inspection of livestock
- Timely vaccination of animals
- Preventative treatment of animals against internal and external parasites
- Provision of good quality and enough feed and water, and
- Establishing a trustful working relationship with a veterinarian.
- All F1/F2 and F3 Wagyu males must be castrated.

d. Veld DVS Farm Inspection Requirements:

- Once the DVS office has confirmed the date of your farm inspection, ensure the following:
- At least 80% of your cattle must be in the kraal
- Cattle must be tagged
- Cattle must be branded
- Cattle must be free from parasites
- Cattle must appear well cared for
- Troughs must be clean and filled with fresh water
- Feed and Lick must be available for inspection

e. FAN Meat Compliance Verification:

In order to verify compliance with FAN Meat Standards and Rules, producers must complete and submit an Animal Health Self-declaration form twice per year. This form is distributed by the Directorate of Veterinary Services (DVS) and must be submitted to DVS after completion. The form can also be submitted electronically via NamLITS online by registered users.

Data is captured on a central data base and the FAN Meat Division of the Livestock and Livestock Products Board of Namibia (MBN) draws the relevant data to verify compliance with FAN Meat Standards and Rules.

For guidelines for the completion of the Animal Health Declaration:

<https://nammic.com.na/wp-content/uploads/Library/Meat%20Standards/Forms/GUIDANCE%20NOTES%20TO%20COMPLETE%20ANIMAL%20HEALTH%20DECLARATION%20FORM.pdf>

In addition, a farm inspection is conducted on ad-hoc basis, during which compliance is verified.


In the case of non-conformance, the member will be issued with a requested corrective action. Proof of such corrective action must be submitted to the FAN Meat Division. Follow up inspections will be conducted to verify if deemed necessary.

In the case of corrective action not performed or not performed to the satisfaction of the FAN Meat team, membership may be suspended.


Example of Animal Health Declaration Form (submitted twice yearly: Jan – June and July - Dec)

This is an official animal health declaration for all livestock farmers.


ANIMAL HEALTH DECLARATION AND FANMEAT FORM



Directorate of Veterinary Services
Ministry of Agriculture, Water and Forestry



FARM ASSURED
NAMIBIAN



Republic of Namibia

It is quick and easy, and your answers are protected by law and will be treated in strict confidence. Complete the Animal Health Declaration and help the livestock industry to get the assistance it needs from Veterinary Services - today and in the future! (For completion by farmers)

OFFICE USE ONLY

1

2

3

AHT Check

Start Here

Please use a black or blue pen

Before answering the declaration please **READ** the following instructions:

- This declaration is to be completed by the establishment owner or a person responsible for the upkeep of the livestock.
- The person who will complete the declaration must familiarize himself or herself with the guidelines provided in the manual before completing it.
- It is a requirement to complete this declaration under the Animal Health Act (Act no. 1 of 2011) failure to do so is an offence and may result in your prosecution or veterinary restrictions being imposed on your establishment.
- The declaration must be completed every six months for the January to June and the July to December periods respectively.
- Written or email acknowledgment of receipt will be given to you by DVS upon submission of your declaration.
- The declaration must be completed clearly in **ENGLISH** and in **BLOCK LETTERS**.
- Every question must be completed fully. If no information or data is available or it is not applicable to your circumstances, indicate by writing N/A in the appropriate space.
- You must make copies for further reference.

1. FOR WHICH PERIOD ARE YOU REPORTING?

Mark one box and complete the year Year

January to June July to December

2. CURRENT FARM DETAILS

Owner Name:

Establishment Name:

Establishment No: District:

Fanmeat No: Constituency:

Postal Address:

E-mail:

Tel Number:

Fax Number:

Mobile Number:

Farming System

Commercial Communal Peri-urban

Resettlement Other specify

3. REGISTERED BRAND MARKS ON ESTABLISHMENT

Stock Brand	Stock Brand Owner

4. LIVESTOCK NUMBERS ON ESTABLISHMENT

Beef Cattle: <input style="width: 50px;" type="text"/>	Dairy Cattle: <input style="width: 50px;" type="text"/>	
Karakul: <input style="width: 50px;" type="text"/>	Dorper: <input style="width: 50px;" type="text"/>	Other Sheep: <input style="width: 50px;" type="text"/>
Boerbok: <input style="width: 50px;" type="text"/>	Other Goats: <input style="width: 50px;" type="text"/>	
Poultry: <input style="width: 50px;" type="text"/>	Ostriches: <input style="width: 50px;" type="text"/>	
Horses: <input style="width: 50px;" type="text"/>	Donkeys: <input style="width: 50px;" type="text"/>	Mules: <input style="width: 50px;" type="text"/> Pigs: <input style="width: 50px;" type="text"/>

Breeding:	Total
Bulls	<input style="width: 50px;" type="text"/>
Cows	<input style="width: 50px;" type="text"/>
Heifers	<input style="width: 50px;" type="text"/>
Oxen	<input style="width: 50px;" type="text"/>
Calves Male less than 1 year	<input style="width: 50px;" type="text"/>
Calves Female less than 1 year	<input style="width: 50px;" type="text"/>
Sheep - 1 year or older	<input style="width: 50px;" type="text"/>
Goats - 1 year or older	<input style="width: 50px;" type="text"/>

1/4

5. NUMBER OF IMPORTED ANIMALS

Cattle	<input type="text"/>
Sheep	<input type="text"/>
Goats	<input type="text"/>
Other	<input type="text"/>

6. LIVESTOCK IDENTIFICATION

Are all animals marked, branded, tagged and registered in accordance with current legislation? Yes No N/A

7. DOCUMENTATION AND RECORDS

Are the following 5 documents available, eligible and up-to-date?

Livestock Register	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Feed Register	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Veterinary Drug and Treatment Register	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Employee Training	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Departure & Arrival records	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A

8. LIVESTOCK TRACEABILITY

Are records of all animals movements into and from the establishment up to date and reported to DVS? Yes No N/A

9. NUMBER OF PETS

Dogs: Cats:

10. GAME FARMING

Is game harvested for commercial meat or biltong? Yes No N/A

11. NUMBER OF MAIN GAME SPECIES

Game Species	Estimated Number
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

12. MAIN GAME SPECIES HARVESTED

Game Species	Estimated Number
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

13. WILDEBEEST

Are wildebeest kept on the establishment? Yes No N/A
Estimated Number

14. GAME-PROOF FENCING

Are farmed game animals on establishment confined by prescribed gameproof fencing? Yes No N/A

15. LOSS OF CATTLE TO PREDATORS

Predator	Number Lost
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

16. LOSS OF SMALL STOCK TO PREDATORS

SHEEP	
Predator	Number Lost
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

GOATS	
Predator	Number Lost
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

17. GIVE THE NUMBER OF ANIMALS STOLEN FROM THE ESTABLISHMENT

Cattle	Sheep	Goats
<input type="text"/>	<input type="text"/>	<input type="text"/>
Other		
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

18. GIVE THE NUMBER OF ANIMALS SLAUGHTERED ON THE ESTABLISHMENT FOR OWN CONSUMPTION.

Cattle	Sheep	Goats
<input type="text"/>	<input type="text"/>	<input type="text"/>

19. WHAT WERE THE MAIN CAUSES OF SICKNESS AND DEATHS OF ANIMALS ON THE ESTABLISHMENT?

CATTLE		
Disease	No Sick	No Dead
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

SHEEP		
Disease	No Sick	No Dead
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

GOATS		
Disease	No Sick	No Dead
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

20. WHAT WERE THE MAIN CAUSES OF SICKNESS AND DEATHS OF OTHER ANIMALS ON THE ESTABLISHMENT?

Animal Type	Disease	No Sick	No Dead
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

21. WHAT WERE THE MAIN CLINICAL SIGNS OF UNKNOWN CAUSES OF ANIMALS SICKNESS AND DEATHS ON THE ESTABLISHMENT?

Animal Type	Clinical Signs	No Sick	No Dead
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

22. DID SICK CATTLE, SHEEP OR GOATS ON THE ESTABLISHMENT SHOW ANY NERVOUS SIGNS AS DESCRIBED IN THE DECLARATION

Animal Type	Clinical Signs	No Sick	No Dead

23. WERE THERE ANY ABORTIONS ON THE ESTABLISHMENT?

Cattle Sheep Goats Yes No N/A

24. DID ANY ANIMALS SHOW SIGNS THAT YOU SUSPECTED TO BE THOSE OF FOOT-AND-MOUTH DISEASE?

Yes No N/A No Affected

25. DID ANY ANIMALS SHOW SIGNS THAT YOU SUSPECTED TO BE THOSE OF SHEEP SCAB?

Yes No N/A No Affected

26. WERE THERE TICK PROBLEMS IN THE CATTLE HERD? Yes No N/A

27. ARE THERE TICK PROBLEMS AMONG THE SHEEP AND GOATS? Yes No N/A

32. WHAT ARE THE MAIN SUPPLEMENTARY FEEDS FOR ANIMALS USED ON THE ESTABLISHMENT? Write names of stock feeds bought or main ingredients of own mixes for each animal type.

CATTLE

Feed / Main Ingredients

SHEEP

Feed / Main Ingredients

GOATS

Feed / Main Ingredients

28. WHAT IS THE CONDITION OF GRAZING ON THE ESTABLISHMENT?

Quantity of Grazing: Poor Medium Good N/A

Quality of Grazing: Poor Medium Good N/A

29. WHAT ARE THE SOURCES OF WATER USED FOR LIVESTOCK ON THE ESTABLISHMENT?

Pipeline Borehole Dam Surface Water River

30. WHAT IS THE WATER SITUATION ON THE ESTABLISHMENT?

Quantity: Poor Medium Good N/A

Quality: Poor Medium Good N/A

31. WHAT IS THE GENERAL CONDITION OF ANIMALS ON THE ESTABLISHMENT?

Cattle: Poor Medium Good N/A

Sheep: Poor Medium Good N/A

Goats: Poor Medium Good N/A

POULTRY

Feed / Main Ingredients

PIGS

Feed / Main Ingredients

GAME

Feed / Main Ingredients

33. WERE SUPPLEMENTARY FEEDS FOR CATTLE, SHEEP, GOATS OR GAME CONTAIN MEAT OR BONE MEAL

Yes Do not know No N/A

If yes, specify

34. DID SUPPLEMENTARY FEEDS OR LICKS FED TO CATTLE, SHEEP, GOATS OR GAME CONTAIN POULTRY MANURE

Yes Do not know No N/A

If yes, specify

35. ARE VETERINARY DRUGS STORED SEPARATELY AND ACCORDING TO MANUFACTURER RECOMMENDATIONS AND CLEARLY LABELLED?

Yes No N/A

36. DOES FEED GIVEN TO CATTLE, SHEEP OR GOATS CONTAIN ANTIBIOTICS?

Yes No N/A

If yes, specify

37. WERE CATTLE VACCINATED AGAINST ANTHRAX? Yes No N/A

Batch No: Date: Cattle:

38. WERE CATTLE VACCINATED AGAINST BRUCELLOSIS?

Yes No N/A

Batch No: Date: Heifers:

39. WHICH OTHER VACCINES WERE USED ON THE ESTABLISHMENT?

CATTLE	
Vaccine Name	Cattle

SHEEP	
Vaccine Name	Sheep

GOATS	
Vaccine Name	Goats

40. WERE DOG(S) AND CAT(S) ON THE ESTABLISHMENT VACCINATED AGAINST RABIES?
 Yes No N/A

Batch No: Date: Dogs:
 Batch No: Date: Cats:

41. WHAT LIVESTOCK MEDICINES INCLUDING DIP CHEMICALS USED ON THE ESTABLISHMENT. GIVE DETAILS OF THE NAMES OF MEDICINES AND ANIMAL TYPE ON WHICH THEY WERE USED

Animal Type	Name of Medicines/Dip Used

42. WERE ANIMAL MEDICINES USED ON THE ESTABLISHMENT INCLUDE BANNED SUBSTANCES LISTED IN TABLE 4 OF THE DECLARATION GUIDE
 Yes No N/A

If yes, specify

43. ARE ANTIBIOTICS GENERALLY USED AS PREVENTATIVE MEASURE WITHOUT THE PRESCRIPTION OF A VETERINARIAN? Yes No N/A

44. ARE CHEMICALS (E.G. ARBORICIDES, PESTICIDES) STORED AND LABELLED ACCORDINGLY? Yes No N/A

45. IS STAFF WORKING WITH ANIMALS, INSTRUCTED AND TRAINED FOR THEIR DUTIES? Yes No N/A

46. DO SICK OR INJURED ANIMALS RECEIVE IMMEDIATE ATTENTION? Yes No N/A

47. DID THE FARMER ASK FOR ANY ADVICE FROM ANY OF THE FOLLOWING PEOPLE?

	Yes	No	N/A	Number
State Veterinarian	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Private Veterinarian	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Animal Health Technician	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Vet Drugs Sales Rep	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

48. DID THE ESTABLISHMENT RECEIVE A VISIT FROM ANY OF THESE PEOPLE?

	Yes	No	N/A	Number
State Veterinarian	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Private Veterinarian	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Animal Health Technician	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Vet Drugs Sales Rep	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

49. HANDLING OF ANIMALS

Are electric immobilisers used when handling animals? Yes No N/A

Is castration of males without anaesthesia done before the age of 4 weeks? Yes No N/A

Are cattle dehorned before the age of 6 weeks? Yes No N/A

Are the instruments used for drug administration, branding and tagging functional and kept in a clean and hygienic condition? Yes No N/A

Are handling facilities constructed and maintained in such a way that they minimize stress and injuries? Yes No N/A

50. WOOLWORTH FREE RANGE BEEF / FREE RANGE LAMB

(i). Is an annual management plan available? Yes No N/A

(ii). HOW WAS THE WITHDRAWAL PERIOD OF MEDICINE APPLIED?

Period as recommended by manufacturer
 2x period recommended by manufacturer Not sure

(iii). IS THE FOLLOWING METHOD USED FOR PREDATOR MANAGEMENT:

Poisoning? Yes No N/A
 Gin Traps? Yes No N/A

51. ADDITIONAL COMMENTS / CORRECTIVE MEASURES

Who completed this declaration?

Mark one box

Livestock Owner Authorised Representative
 AHT

To be signed after completing this form. Please check that you have not missed any pages or questions.

This form was completed to the best of my knowledge and belief

Date ____/____/____

Name | Signature

|

For Official Use Only

Date Received	Verification Date
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Name of Veterinary Official

Signature

4. REGISTERING ANIMALS & GENETIC VERIFICATION:

- All Wagyu animals (full-blood or cross-bred) must undergo **DNA verification**:
 - Full-blood animals: parentage validation
 - Crossbreds: sire verification with a registered Wagyu bull
- You must register births and animals with NSBA via:
 - **Birth Notification Book**
 - **Excel templates** (e.g. for births, transfers, weights)
 - **Herdmaster or Mobile Livestock tools** (if supported)
- Each animal receives:
 - An **RFID tag** for NamLITS traceability
 - A **stud registration tag** matching the NSBA registry code

a. DNA at Birth (Hair Sample):

Here's a step-by-step guide:

Unistel DNA hair sample envelopes can be obtained from the NSBA offices.

1. Preparation:

- Clean the tail: If the tail is dirty, clean it thoroughly and allow it to dry completely.
- Gather supplies: You'll need gloves (if working with multiple animals), a collection card or envelope, and potentially pliers (depending on the method).
- Identify the animal: Ensure the animal's identity is clearly recorded on the collection card or envelope.

2. Hair Collection:

- Locate the tail switch: The tail switch (the end of the tail) is the preferred location for hair collection.
- Grasp the hairs: Wrap a clump of about 40-60 hairs around your finger or use pliers to grasp them near the base.
- Pull the hair: Pull the hairs out with a firm, quick motion, ensuring the root follicles remain attached.
- Check for follicles: Inspect the sample to confirm that the hair roots are present; they are crucial for DNA analysis.

3. Sample Handling:

- Place hairs in the collection card/envelope: Position the hair roots inwards, towards the centre of the card or envelope.
- Seal the sample: Close the card or envelope securely to prevent contamination.
- Avoid contamination: If collecting samples from multiple animals, change gloves or wash hands between each sample to prevent cross-contamination.

4. Submission:

- Label the sample: Clearly label the sample with the animal's identification and any other required information.

- Send the sample: Send sample to the NSBA office with required documentations. (Unistel and NSBA Birth notification notice)

Long-term storage:

The long-term home storage of samples for DNA testing purposes is highly recommended. Done correctly, the storage of such samples can be done at very low cost and provides ‘insurance’ against several eventualities.

These include:

- Re-testing required. A small number of samples will require retesting before a valid DNA result can be obtained. Therefore, the collection and storage of a second spare sample when the first is collected allows a re-sample to be sent to the laboratory without the need to muster then animal back into the kraals for re-sampling.

Admin that goes with the DNA hair sample:

- You can buy a birth notification book at the NSBA office.
- Along with your DNA Hair sample, you also need to complete the NSBA Birth Notification book and send the original, while the copy remains in the book.

Here is a sample of what the NSBA Birth Notification book looks like:

Unistel forms that must be completed for NSBA:

The following forms are available at the NSBA Website for the DNA hair samples that are sent to NSBA and then to Unistel:

- For F1 DNA samples, the following form must be completed:
 - <https://www.nsba.iway.na/docs/UNISTELDNAForm.pdf>

Created : 2025-06-30

SAMPLE	ANIMAL	SPECIES	BREED	DAM	SIRE	TEST	Tissue Type	RESULT	INVOICE
23392U001	LW25-0603 (LW25603) (F,128)	CATTLE	WAGYU (128)	LW22-0208 (F,128)(Valid)	LW20-0009 (M,128)(Valid)	PAR_C	Hair	DVSV : Dam Valid, Sire Valid	
23392U002	LW25-0604 (LW25604) (M,128)	CATTLE	WAGYU (128)		LW20-0005 (M,128)(Valid)	PAR_C	Hair	SV : Sire Valid	
23392U003	LW25-0605 (LW25605) (M,128)	CATTLE	WAGYU (128)	LW22-1035 (F,128)(Valid)	LW20-0009 (M,128)(Valid)	PAR_C	Hair	DVSV : Dam Valid, Sire Valid	
23392U004	LW25-0606 (LW25606) (M,128)	CATTLE	WAGYU (128)	LW22-0181 (F,128)(Valid)	LW20-0009 (M,128)(Valid)	PAR_C	Hair	DVSV : Dam Valid, Sire Valid	
23392U005	LW25-0607 (LW25607) (M,128)	CATTLE	WAGYU (128)	LW21-1012 (F,128)(Valid)	LW20-0005 (M,128)(Valid)	PAR_C	Hair	DVSV : Dam Valid, Sire Valid	
23392U006	LW25-0608 (LW25608) (M,128)	CATTLE	WAGYU (128)	LW22-0194 (F,128)(Valid)	LW20-0009 (M,128)(Valid)	PAR_C	Hair	DVSV : Dam Valid, Sire Valid	
23392U007	LW25-0609 (LW25609) (F,128)	CATTLE	WAGYU (128)		LW20-0009 (M,128)(Valid)	PAR_C	Hair	SV : Sire Valid	
23392U008	LW25-0610 (LW25610) (F,128)	CATTLE	WAGYU (128)	LW22-0163 (F,128)(Valid)	LW20-0009 (M,128)(Valid)	PAR_C	Hair	DVSV : Dam Valid, Sire Valid	
23392U009	LW25-0611 (LW25611) (M,128)	CATTLE	WAGYU (128)	LW19-0155 (F,128)(Valid)	LW19-0010 (M,128)(Valid)	PAR_C	Hair	DVSV : Dam Valid, Sire Valid	

Report Date : 28-Jul-2025 16:20

Page : 1

Unistel report these results on the premise that the biological samples received are from the individuals nominated by the owner/ breeder/ requestee. This Certificate replaces all previously issued certificates. **Disclaimer:** While every reasonable effort is made to prevent faulty results, Unistel Medical Laboratories do not accept any responsibility for any losses that may occur as a result of human or technical error. The results relate only to the samples tested. Should gross negligence be proven, the claim shall not exceed the value of the contract. **Please note:** some STR profiles used in parentage analysis may have been sourced from another laboratory. While every reasonable effort is made to prevent incorrect results, Unistel Medical Laboratories does not accept any responsibility for parentage mismatches due to incompatible marker scoring strategies between laboratories. Unistel Medical Laboratories participates in ISAG comparison testing and therefore incorporates international scoring standards in the generation of our STR profiles.

CHARNÉ ROSSOUW
DIVISION MANAGER

b. Birth notifications:

Ways to submit birth notification data:

Birth notifications must be submitted in one of the following ways:

- Birth Notification Book
 - A birth notification book can be purchased at the NSBA office. There are different books for different breeds.
 - All information should be completed as requested in the book, and according to the guidelines found at the bottom of the page.
- Herd management software
 - Herd management software (such as HerdMaster) can be used to submit birth notifications.
 - Should you decide to buy a herd management program with the intent of submitting your data this way, first confirm with the office that it is compatible with the software we use. Birth notification batches can be sent directly from the program or saved and emailed to us.
- NSBA Excel template
 - Birth notifications can be submitted using the Excel template.
 - The template can be downloaded from our website or requested via email.
 - This template should be completed as requested

- The successful recording of birth notification data depends on whether the data is complete, accurate and complies with breed requirements.
- Once a birth has been successfully recorded, a Birth Notification report is uploaded to our website, which you can download and use to verify that all the information was entered correctly.
- In the event there are issues that prevent successful recording of birth notification data, we will upload a Request for Information (RFI) report to our website that details the issues.

You can download a birth notification document from the NSBA website at:

<https://www.nsba.iway.na/section.php?secid=9&menuid=9>

Sample of how the NSBA birth notification excel document looks like:

Member ID	Rego Status	Name of Animal	Birth date	SEX	Twin	Sex Twin	Service Code	AI Date	Horn	Calf Ident	Sire Ident	Dam Ident	Birth Fate	Calving Ease	Birth Weight	Management Code	Left Eye Pigment	Right Eye Pigment	Coat Colour
eg 123456	Q or C	max = 12 char	06082013	M or F	1, 2 or 3	M or F	A, E or N	05092013	H, P, S or D	AAD1312	ABC0812	TXY0944		1 to 5	eg 35	sh for show			

Explanation of the birth notification document:

- Membership ID – e.g., F10127 (NSBA Membership ID)
- Registration Status – Q or C (Registered or Commercial)
- Name of Animal – 25-1001PW
- Birth Date – 01012025 (01 Jan 2025)
- Sex – Male or Female
- Twin – If a twin, enter “2”
- Sex of the Twin – Male or Female
- Service Code – A (AI), E (Embryo), or N (Natural)
- AI Date – Only applicable if AI was used
- Horn Status – H (Horned), P (Polled), S (Scurred), or D (Dehorned)
- Calf ID – 25-1001PW
- Sire – 20-0002PW
- Dam – 21-0014PW
- Calving Ease – Scale from 1 to 5
- Birth Weight – e.g., 35 kg
- Coat Colour – Black/Red

Important Note:

- Each group F1, F2, F3, and FB/PB calf must have its own Birth Notification.
- The calf must be weighed within 3 days from birth, rounded to the nearest kilogram.
- Once the Birth Notification is completed, email it to the NSBA at **Jacque Els** (Manager) jacque@iway.na so that he can process the data into Breedplan.

c. Performance Data:

Performance testing involves submitting weight and trait data used in the calculation of EBVs.

- Estimated Breeding Values indicate the strength of the animal’s genetics – or its genetic merit for each trait - and help assess its potential for different production processes.
- EBVs are presented as the difference between the individual animal’s genetics and the genetic base used for comparison.
- The accuracy of EBVs rely on the amount of data provided and the animal's genetic connections with others, i.e. the more data that is submitted, the more accurately its genetic relationships can be assessed, which improves the accuracy of the EBVs.
- You should record performance information for the traits that are of importance to your breeding program, and for which you would like EBVs calculated.
- EBVs are produced for a range of economically important traits, including:

Weight	Fertility/Calving	Carcase	Other
Birth Weight	Scrotal Size	Eye Muscle Area	Docility
Milk	Days to Calving	Fat Depth	Net Feed Intake
200 Day Growth	Gestation Length	Retail Beef Yield	Structural Soundness
400 Day Weight	Calving Ease	Intramuscular Fat	Flight Time
600 Day Weight		Carcase Weight	
Mature Cow Weight		Shear Force	

Stages of Recording:

Joining	Birth	Weaning	Yearling	18 Months	Maturity
Mating details	Date of birth	Weaning weight (200-Day)	400-Day weight	600-Day weight	Cow disposal code
A.I dates	Birth weight	Mature cow weight (dams)	Scrotal circumference		Mature cow weight
Pregnancy test results	Calving difficulty score	Docility score	-----Scanning-----		
	Recipient Dam details	Flight time	-----Structural score-----		

d. Performance Forms (Weights and Traits):

Performance forms are uploaded twice annual for all breeders participating in performance testing – 1 April and 1 October. It includes suggested weighing dates for each weight - these are simply guidelines.

Depending on what performance data you decide to measure you might need:

- An appropriate and accurate scale to record weights to the nearest kilogram.
- A measuring tape (cm)
- Yards or crush for objective scoring of temperament.

Ways to submit performance data: Performance data can be submitted using one of the following:

- Performance forms
 - You will find weight submission forms online (under Download Files), which you can use to submit your data.
 - Complete the requested data on the form and send it to the NSBA.
- Herd management software
 - Herd management software (such as HerdMaster) can be used to submit performance data.
 - Once you have entered the data in your program it can be emailed directly from the program or saved and attached in an email.
- NSBA excel template
 - Weights can be submitted using the Excel template.
 - The template can be downloaded from our website or requested via email.
 - Email the completed template to the NSBA.

The following weights and traits are normally measured in large livestock:

- Birth Weight
- Weaning Weight (200kg)
- 400-day Weight
- 600-day Weight
- Mature Cow Weight
- Scrotum
- Temperament and Sheath
- Day-to-Calving (DtC)

e. 200-,400- and 600-days weight with SC and HH:

200-, 400- and 600-day weight must be done on the NASB Downloaded document and send to the NASB via email jacque@iway.na for processing the weights and trait information on Breedplan:

Download your weight and trait excel document here:

<https://www.nsba.iway.na/docs/Weights-Scan-TraitInformation.xlsx>

Example of the weight and trait and explanation:

#Herd #Ident	Kgs	Animal Ident	Disposal Code	Weigh Date	Weight	Mgmt Grp	Analysis Indicator	Wet Dry	Cow Cond	--- Castrate --- Flag Date	Scrotal Size	Hip Ht
-----------------	-----	-----------------	------------------	---------------	--------	-------------	-----------------------	------------	-------------	----------------------------------	-----------------	-----------

- Herd Ident
 - Enter your Breed Society Herd Ident
- Kgs
 - Indicate kilograms [Kg]
- Animal Ident
 - Enter the full Society Identification of the animal. Note that NO spaces may be entered.
(For most breeds:
 - 25-1001PW (WAGYU)
- Disposal Code
 - If the animal is no longer in your herd, record a Society disposal code. You must also provide an approximate date of disposal (enter in the weigh date column).
Please contact your Society if you are unsure of the disposal codes.
- Weigh Date
 - Record the date of weighing (or disposal date). Please ensure you use the correct format (ddmmyyyy).
Example: 1st February 2009 should be entered as 01022009.
- Weight
 - Record the weight of the animal to the nearest kilogram.
- Management Group
 - Record the calf management group.
 - A management group should be entered if some calves have been treated differently since the previous weighing.
 - Maximum of three letters/numbers to describe each management group.
 - If no management group is entered, it will be assumed all calves have been run under similar conditions and thus all had the same opportunity to perform.
- Analysis Indicator
 - Use this field to indicate the type of weight being recorded:
 - Blank – Post-birth weight performance (standard)
 - W – Weight taken on the day of physical weaning
 - M – Mature Cow Weight (cow weight when the calf's 200-day weight is taken)
 - E – Feedlot entry weight
 - S – Pre-slaughter weight
 - J – Cow weight at joining (not currently analysed)
 - C – Cow weight at calving (not currently analysed)
- Wet / Dry
 - Used only for Mature Cow Weights (Analysis Indicator = M).
Optional field to indicate whether the cow had a calf this season:
 - W = Wet (cow calved this season)
 - D = Dry (cow did not calve this season)
- Cow Condition (Cow Cond)
 - Enter a cow condition score (optional but recommended).
 - Used only for Mature Cow Weights (Analysis Indicator = M).
 - 1 = Very lean (fat 0–2 mm)
 - 3 = Medium (fat 7–12 mm)

- 6 = Extreme (fat >33 mm)
- **Castrate**
 - Complete if the calf was castrated before the weighing date.
 - Flag: “Y” for castrated; leave blank if the calf was a bull at weighing
 - Date: Enter approximate date of castration only if this is the first time reporting it
- **Scrotal Size**
 - Record scrotal circumference in centimetres (e.g., 34.5 cm).
 - Only applicable for bulls aged 300–700 days.
- **Hip Height**
 - Record hip height in centimetres (e.g., 122.5 cm).
 - Optional – not currently analysed.

Here are some tips when weighing cattle:

- Weights should be recorded to the nearest kilogram.
- Breeders should choose weighing dates that fit in with their management and are also reasonably close to when the average age of the group of calves is approximately 200, 400 or 600 days old (depending on the respective weight being taken). BREEDPLAN provides suggested weigh dates to assist you with making this decision.
- Do not submit weights for heifers that are more than 3 to 4 months pregnant at weighing, unless they are at a similar stage of pregnancy and have been pregnancy tested. This is most relevant when submitting 600 Day Weights for heifers that are being calved down at 2 years of age.

f. 200-days weights:

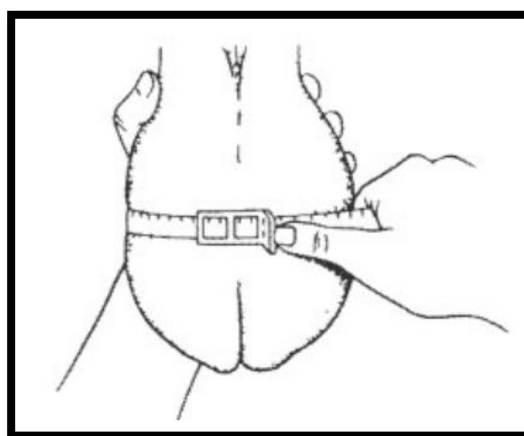
- 200-day weights should be recorded when calves are between 80 and 300 days of age, while 400-day weights should be collected when calves are between 301 and 500 days of age. BREEDPLAN can analyse up to two 200-day weights and two 400-day weights per animal. Weights should be recorded to the nearest kilogram.
- Weights should be recorded using appropriate (and accurate) scales. Do not guess/estimate weight or use measuring tapes to calculate weight. Either weigh the calves using appropriate scales or don't record weights.
- A management group should be entered for any calf or group of calves that have either been treated differently or exposed to significant non-genetic influences since the previous weighing. For example, calves given a supplement should be recorded in a different group to those without a supplement. Consideration should also be given to variations in pasture quality, stocking rates, water quality, etc. Calves that have been sick should also be placed into a separate management group to their peers. Note that blank is a unique management group.

Weaning (WW) (200 day)	200-day Weight	Weaning weight	Electronically via HerdMaster or Society Excel spreadsheet	80 to 300 days	45 d
	Sheath/Naval	Score from 1 (pendulous) to 9 (clean)		80 to 300 days	45 d
	Docility	Score All breeds (1 = docile to 5 = aggressive) Brahman (1 = aggressive to 9 = docile)		80 to 300 days	45 d
	Mature Cow Weight (MA)	Weigh cows at wean of calves		870 to 3900 days	
	Body Condition (BC)	Score cows for BC at time of MCW measurement (preferably at wean) Score from 1 (Emaciated) to 9 (extremely Fat)		At weaning of calf	60d
	Hip Height of the cow (HH)	Hip Height of the cow		870 to 3900 days	

g. 400-Days weight: (Scrotum only be measured at the FB/PB):

- Scrotal Size EBVs are estimates of the genetic differences between animals in scrotal circumference at 400-days of age.
- Scrotal Size EBVs are expressed in centimetres (cm) and are calculated from scrotal circumference measurements taken on bulls between 300 and 700 days of age.
- The scrotal circumference of a bull provides an important indication of his genetic merit for several important fertility traits. Increased scrotal circumference is associated with earlier age at puberty, increased semen production and improved semen quality.

Tips for how to measure the scrotum:

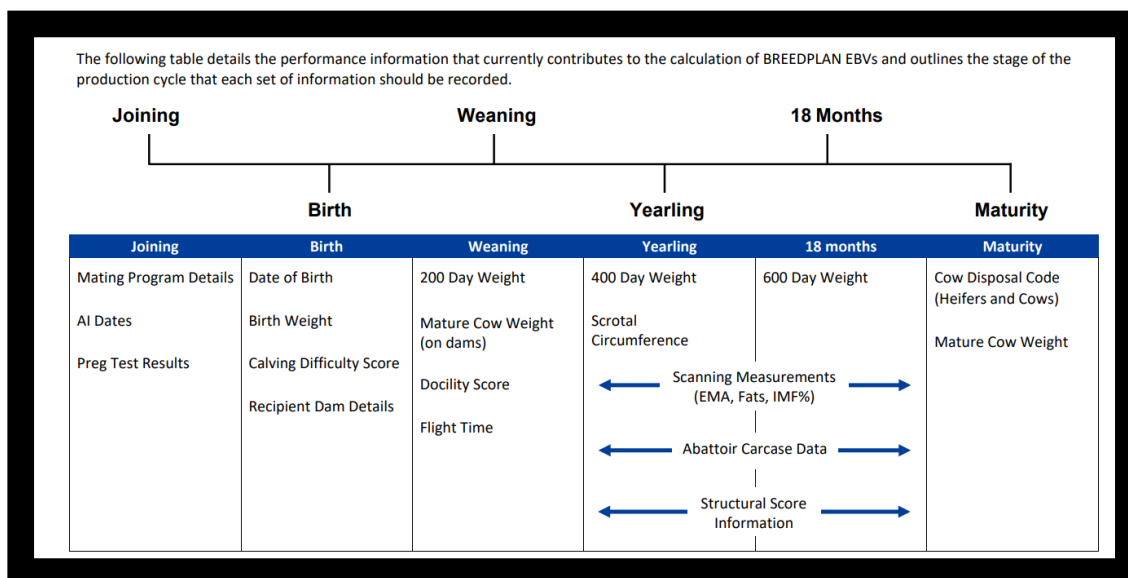


- Avoid placing the thumb of the hand holding the neck of the scrotum between the cords. This will cause separation of the testes and an inaccurate measurement.
- A variety of scrotal circumference measuring devices are commercially available from agricultural supply stores or online.
- Self-tensioning scrotal measurement tapes, such as the Reliabull tape, are recommended as these ensure that the same tension will be applied for each scrotal circumference measurement.

Yearling (YW) (400 day)	400-day weight	Weight	Electronically via HerdMaster or Society Excel spreadsheet	301 to 500 days	60 d
	Scrotum	Scrotum circumference (cm) preferably done on same day at 400-day weight		300 to 700 days	60 d

h. 600-days weight (Scrotum only be measured at the FB/PB):

18 months (FW) 600 day	600-day weight	Weight	Electronically via HerdMaster or Society Excel spreadsheet	500 to 900 days	60 d
	Scrotum (if not measured at 400-day weight)	Scrotum circumference (cm) preferably done on same day at 600-day weight		500 to 700 days	60 d



i. How to make contemporary groups:

Calves will be analysed in the same contemporary group if they:

- Were bred in the same herd,
- Were born in the same calving year,
- Are of the same sex,
- Are of the same birth number (i.e. single calves not compared with twins),
- Are of the same birth status (i.e. natural/AI calves are not compared with ET calves),
- Have been measured on the same day (and have the same measurement history),
- Are of similar age (typically age slicing is 45 days for birth and 200-day weight and 60 days for 400- and 600-day weight), and,
- Have been run under the same conditions (i.e. animals are in the same breeder defined management group).

j. Your Levy list and other documents:

How to Access Your Levy and Inspection Lists:

1. Register with the NSBA
First, you need to contact the NSBA to register on their website.
You can register through J. Els.

2. Log In

Then go to the following website to log in.

<https://i4.abri.au/online/cgi-bin/i4.dll?1=35213A07&2=2128&3=56&5=2B3C2B3C3A>

Click on "Signed On" and enter your username and password.

Error Messages
This facility is only available to Wagyu members who have opened an Internet account and signed on using their Member I.D. and Password.
If you do not have an Wagyu Internet account, please contact us to open one. It's free!.

3. Download Files

Once logged in, go to "Download Files".

There you will find all your files.

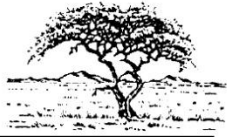
[Information](#) [Animal Enquiry](#) [EBV Enquiry](#) [Mating Predictor](#) [Member Enquiry](#) [Sale Catalogues](#) [Semen Catalogues](#) [Download Files](#)

This is how your files will look like; you can download it by clicking on it.

File Name	File Description	Create Date	File Size
F10003_775387_BirthNotifications.pdf		24 Jul 2025	1.1 MB
F10003_774234_TransferListing.pdf		22 Jul 2025	1.1 MB
Published Sire Listing.PDF	Sire Report	18 Jul 2025	1.7 MB
SIRESUMM.DAT	Sire Report	18 Jul 2025	5.4 KB
F10003_770920_BirthNotifications.pdf		11 Jul 2025	1.1 MB
F10003_770920_rfi_report.pdf		11 Jul 2025	1.1 MB
F10003_levy_list_RPT.PDF		03 Jul 2025	1.6 MB
F10003_INSPECTION.PDF	Farm List Report	03 Jul 2025	1.9 MB

Reports you will find on our website depend on your breed but will most likely include:

- Levy List: This list includes all active animals in your stud, encompassing both inspected (Registered) animals and those pending inspection (Calfbook).
- Annual cancellations are typically submitted using this list.
- Inspection List: This list contains animals that are eligible for inspection i.e. that have reached the minimum age. Note that some societies have maximum age limits for inspection, so older animals on this list may be too old for inspection and should be culled.
- Birth Notification: A birth notification report is uploaded whenever new births are submitted. Use this list to verify that all submissions have been recorded correctly.
- Request for Information (RFI): An RFI report is uploaded if there are issues with birth notification submissions. This report details each issue, and you should respond to each one in writing.
- Transfer Report: When you request a transfer of ownership, a report is uploaded listing all the animals that have been transferred.
- Inspection Report: After inspections are processed, an inspection report is uploaded for your review.



=NSBA=

NAMIBIESE STOETTELERSVERENIGING
NAMIBIAN STUD BREEDERS ASSOCIATION

P O Box 28134
Auas Valley
WINDHOEK

DOCUMENT CODE 2241

Tel.: 061-235168

Fax: 061-230578

LEEN/TYDELIKE OORDRAG SERTIFIKAAT:
LOAN/TEMPORARY TRANSFER CERTIFICATE:

1. Ras:
Breed:-----
2. Lid nommer (Eienaar van bul/ram):
Member number (Owner of sire): -----
3. Naam van bul/ram:
Name of sire: -----
4. ID.nommer van bul/ram:
ID. number of sire: -----

5. Hierdie bul/ram word: (1) Geleen aan ondergemelde lid.
This sire is being: (1) **Loaned to the member below.**

(2) Oorgedra aan 'n toetsstasie
(2) **Transferred to a testing station**

6. Die bul/ram sal geleen/oorgedra word vanaf:.....tot.....
The sire will be loaned/transferred from:.....untill.....

7. Naam van teler deur wie geleen:
Name of breeder to whom loaned:-----
8. Lid nommer aan wie geleen:
Member number to whom loaned:-----

9. Handtekening (Eienaar van bul/ram):
Signature (Owner of sire): -----

- 10: Datum:
Date: -----

6. ACQUISITION AND IMPORT AUTHORIZATION:

- You can start your stud by **purchasing fullblood, embryos, semen, or registered Wagyu livestock** from existing breeders in Namibia or internationally.
- If importing animals, semen, or embryos, you must comply with **Section 16 of the Livestock Improvement Act**: authorization from the NSBA and registrar is required, plus a formal application and fee.

- The importation of animals/semen/embryos/ova depends on whether the country of origin is an approved disease-free area.

- Before buying any animal/semen/embryo/ova it is important that ensure that all requirements for importation are met.
- Only registered stud animals may be imported into Namibia for breeding purposes. Proof of registration is required in the form of a registration certificate from the foreign registration authority.
- While pedigree requirements may differ among breed societies, the minimum requirement is a two-generation pedigree.
- The importation process generally involves the following steps:
 - 1. Complete the application form and get approval from the breed society for the import.
 - 2. Send the application form to the NSBA office. The form needs to be signed and stamped by the NSBA before you can proceed.
 - 3. Submit the application at the office of the Registrar of Livestock Improvement (Ministry of Agriculture, Water and Forestry), who will issue a permit.
 - 4. Take the permit to the Department of Veterinary Services (DVS).
 - 5. Send the form provided by DVS to the country of origin, where a state veterinarian will need to complete and return the form.
 - 6. Submit the completed form with DVS, who will then issue the importation permit.
 - 7. Finally, take the permit issued by DVS to Meatboard who will issue their importation permit.
- Applications for import/export are processed via NSBA. Downloadable forms include:
 - Importation of animals
 - Importation of semen, ova, embryos
 - Protocols align with international standards; DNA testing and NWS oversight are mandatory
 - You can download the application for importation of animal and semen, ova and embryos documents from the NSBA website at:
 - [https://nsba.iway.na/docs/Application for the Importation of Animals.pdf](https://nsba.iway.na/docs/Application%20for%20the%20Importation%20of%20Animals.pdf)
 - [https://nsba.iway.na/docs/Application for the Importation of Semen, Ova, Embryos.pdf](https://nsba.iway.na/docs/Application%20for%20the%20Importation%20of%20Semen,%20Ova,%20Embryos.pdf)

7. FEES AND COSTS:

NSBA and Namibian Wagyu Society Suggested Rates 2025/2026

Description	Frequency	Cost
Namibian Wagyu Society		
Registration Fee	Once Off	N\$5 000,00
Membership Fee	Annual	N\$2 000,00
Capita Fee	1 - 100 Animals	N\$50/head
Capita Fee	101 - 200 Animals	N\$40/head
Capita Fee	201 - 300 Animals	N\$30/head
Capita Fee	301 - Unlimited	N\$20/head
Import:		
Embryos	per Embryo	N\$250,00
Semen	per Semen Straw	N\$50,00
Donor Cow Pregnant with Embryo	per Cow/Heifer	N\$1 000,00
Live Fullblood Wagyu Animal	per Head	N\$2 000,00
Slaughter:		
NSW	per Head	N\$200,00
Meatboard Levy	per Head	Slaughter Weight x 0,4%
Meatboard Scanning	per Day	N\$180,00
Meatboard Travel	per Km	N\$6,00
Inspection Fees:		
Inspection	per Inspection	N\$1 500,00
Travelling	per Km	N\$6,00
Late Fee:		
Animal Registration	30 to 365 days	100%
Animal Registration	One Year or more	150%
Interest on other Late Fees	60 days from invoice	2,5% per month
Namibian Stud Breeders Association		
		Excluding VAT
Membership Fees	Annual	N\$597,74
Herd Fees	per Head	N\$61,72
Late Birth Notification	per Head	N\$43,90
Late Birth Notification after 180 days	per Head	N\$83,57
Unistel DNA	per Head	N\$259,40

8. RECORD KEEPING:

It is the responsibility of all livestock producers to keep prescribed records in the prescribed manner.

These are the records that **MUST** be kept:

- Animal Treatment and Vaccination Register (Form 25 as per the Animal Identification Regulations) <https://www.lac.org.na/laws/2017/6476.pdf> Pg 62.
 - Vaccinations Compulsory vaccinations according to the Animal Health Act are:
 - Vaccination of all cattle against anthrax once a year
 - Vaccination of female cattle against brucellosis between the ages of 3 and 11 months
 - Although not compulsory, it is highly recommended that cattle be vaccinated on an annual basis against Rabies. It is also recommended that Lumpy Skin Disease be included in the on-farm vaccination regimen.
 - Records of all inoculations must be kept in the Veterinary On-farm Drug and Treatment Register.
 - Invoices and/or empty bottles /containers must be kept and presented as proof during farm inspections.
- Feeds and Lick Register (FAN Meat Form B)
 - <https://nammic.com.na/wpcontent/uploads/Library/Meat%20Standards/Forms/FORMS%20ABC.pdf> Pg 2.
- Employee Training (FAN Meat Form C)-
 - <https://nammic.com.na/wpcontent/uploads/Library/Meat%20Standards/Forms/FORMS%20ABC.pdf> Pg 3.
 - List the name of each employee who received training, not just a number.
- Prescribed Animal Register (Form 23 Animal Identification Regulations)
 - <https://www.lac.org.na/laws/2017/6476.pdf> Pg.56
- Receipts of Animal Movement Permits.
 - Take a copy of your permit to your nearest DVS office so they can stamp and file it.
- Proof of Animal Movement Notices submitted (Form 27 of Animal Identification Regulations)
 - <https://www.lac.org.na/laws/2017/6476.pdf> Pg.64
- Imported Prescribed Animal Register (Form 26 Animal Identification Regulations)
 - <https://www.lac.org.na/laws/2017/6476.pdf> Pg.63
- Proof of Animal Termination Notice Submitted (Form 30 Animal Identification Regulations)
 - <https://www.lac.org.na/laws/2017/6476.pdf> Pg. 68
- The Animal Health and FAN Meat Self-declaration (Form 24 as per the Livestock Identification Regulations):
 - <https://www.lac.org.na/laws/2017/6476.pdf> Pg. 57
 - Return of animals on Registered Establishment) to be filled in twice a year every year for the periods January to June and July to December and to be submitted to the state veterinary office or submitted on NamLITS online before the end of July (for the January to June period) and before the end of January (for the July to December period) respectively.
- Storage of chemicals.

- All chemicals must be stored in a lockable, dry and cool place, away from feed and not accessible to animals, children or unauthorized personnel. All such substances must be clearly labelled and only be used by instructed persons.

FAN Meat Documentation

- Farm file A farm file must be regularly updated and available for document review. The Forms A, B and C should be saved as hard copies or electronically.
- Annual management plan: An annual management plan must be in place and available for inspection.
- FAN Meat standards for producers All producers are required to be in possession of a copy of the FAN Meat Rules and Standards for Producers and must be able to show it.

9. LEGISLATION:

National legislation pertaining to livestock production Acts as amended with their Regulations, amendments and Government Notices:

- Animal Health Act 1 of 2011
- Animal Identification Regulations: Health Act, 2011 (GRN gazette No 6476, 23 November 2017)
- Stock Brands Act 24 of 1995
- Regulations in terms of the Stock Brand Act No. 24 of 1995 from 2004
- Prevention of Undesirable Residue in Meat Act No. 21 of 1991
 - Regulations in Terms of The Prevention of Undesirable Residue in Meat Act No. 21, 1991 from 1994 (prohibition of hormonal growth promoters and other substances)
- Medicines and Related Substances Control Act No. 13 of 2003

10. SUMMARY TABLE:

Step	Action
1	Join Namibian Wagyu Society (NWS)
2	Submit NSBA membership application (include NWS society membership details)
3	Pay membership/herd fees using correct Namibian ID format
4	Register births & transfers via NSBA templates or herd management tools
5	Perform DNA testing on all Wagyu animals
6	Tag with RFID (NamLITS) and Stud registry tags
7	Handle animal transfers & ownership updates promptly
8	Obtain import/export permits if applicable
9	Before sale, get NWS & NSBA approval and marbling scan certification

11. MEMBERSHIP LIST – 2025:

	Acc No:	NSBA Acc No:	Account Status	Breed Name	Owner	Tel:	E-mail	Herdmark	Member Joined Date
7	DOM001	F10051	Active	Dominus Wagyu	Wolfgang Sternagel	+264-81 127 0465	uwe.cds@iway.na	PWS	2018
21	NAM001	F10086	Active	Namibu Wagyu	Karahari Wagyu	+264 81 950 0351	lir@fortis-projects.com / jjoffer@me.com	NW	2018
22	NAM002	F10005	Active	Namib Wagyu	Kai-Arnulf Schmidt	+264-81 127 7248	md@kbs-namibia.com	CON	2018
29	TW001	F10004	Active	Top Wagyu	Gunther Henle	+264-81 128 4500	gh@steelforcenam.com	TW	2018
8	FRI001	F10032	Active	Friedenau Wagyu	Daniel G. Myburgh	+264-81 127 1130	danie@friedenau.org	FW	2019/05/01
14	KIN001	F10009	Active	King Wagyu	Deja Nienaber	+264-81 290 7478	deja@kingwagyu.net / admin@kingwagyu.net	KW	2019/05/01
17	LWW001	F10003	Active	LW Wagyu	Sarel du Toit	+27-82 566 3550 / +264-81 155 5547	sarel@dascom.co.za / lauwater@iway.na	SDT/LW	2019/05/01
26	SAI001	F10000	Active	Saisho Wagyu	Johannes J. Orffer	+264-81 637 5033	jjoffer@me.com	SW	2019/05/01
12	JIC001	F10054	Active	Isabis Wagyu	Joachim J Cranz	+264-81 124 5588 / +264-81 273 9525	cranza@iway.na/adele@isabis4x4.com	ISA	2020/09/07
13	KAL001	F10077	Active	Kalahari Wagyu	Volker Rugeheimer	+264-81 127 0342	volker@psta.com.na	RW	2021/05/06
19	MON001	F10083	Active	Monte Christo Game Farm	Fritz Gernot Roethel	+264 81 752 9829	fritz.roethel@gmail.com	MW	2021/08/15
23	OMA001	F10078	Active	Omatako Wagyu	Pieter Daniel Louw	+264 81 122 0077	pet.louw@iway.na	OW	2021/08/15
28	SUK001	F10079	Active	Sukjaki Wagyu	Lourens La Grange	+264 81 127 9170	lg@iway.na	HLG	2021/09/30
18	MAR001	F10080	Active	Marais Wagyu	Christiaan D. Marais	+264 81 127 0901	franz@afol.com.na	CDM	2022/05/06
1	ARN001	F10082	Active	Makkai Wagyu	Jacobus J. (Corrie) Isaaks	+264-81 127 7110	reception@jalum@gmail.com	JJI	2022/08/16
5	CAM001	F10089	Active	Campana Wagyu	Dr. Helmke von Bach	+264 81 128 0929	svonbach@iway.na	VB	2022/08/25
2	ARO001	F10087	Active	Arob Wagyu	Khomatie Awaseb	+264 81 2012 125	khomta@gmail.com	K	2022/12/16
11	JAN001	F10091	Active	Jannie Wagyu	Jacobus A. Delpoit	+264 81 124 0123	andre@rampoint.info / mavis@rampoint.info	JFW	2023/12/06
27	SHT001	F10092	Active	Shepherd Tree Wagyu	Martenique Scott & Jan Blaauw	+264 81 802 7672	ihunt@nambiana@gmail.com	ST	2024/02/12
30	WES001	F10094	Active	Wesrand Wagyu	Ronel Engelbrecht	+264-81 775 6417 / +264-81 730 5407	wesrandfarming@gmail.com	WW	2024/06/11
4	BW001	F10093	Active	Badenhorst Wagyu	Chris Badenhorst (Bonsec Investments)	+264 81 391 4084	chris@itec-bloem.co.za / kwoest6@gmail.com	BW	2024/07/31
25	OWT001	F10096	Active	Ohakaua Wagyu Telers	Louis H Ludik Snr.	+264 81 351 5491 / +264 81 351 5501	l.ludik@mweb.co.za	OWT	2024/09/30
6	DAN001	F10099	Active	Danmar Wagyu	Arie Willem Daniel Kotze	+264-81 1275606	danmar@afol.com.na	AWD	2024/10/14
20	MOU01	F10097	NEW	MOU Genetics	Dr Wesley & Harold Mouton	+264 81 142 7771 / +264 81 129 6403	wesleymouton@yahoo.com / harold@nwb.com.na	MOU	2025/02/13
9	GRA001	F10098	NEW	GrassLand Wagyu	Richard Peens (Wagyu Farming Cc)	+264-81 045 0837	wagyu@farming@gmail.com	WF	2025/03/19
31	WIL001	F10100	NEW	Wilton Wagyu	Theunis Jaconus Muller (Wilton Trust)	+264 81 8787 822 / +264 81 260 6020	muller.theunis@gmail.com / wilton220@gmail.com	TJ	2025/04/14
16	LAN001	F10103	NEW	Langpan	Helena Catharina van Wyk	+264-81 309 4651	marthinuspanwyk@gmail.com / sunelle@vsandp.com	LPN	2025/05/19
32	ZAN001	F10101	NEW	Zania-Satori	Gerrit M Meyer (Zania Farming Cc)	+264 81 124 2008	michael@advancedcarhire.com/ accounts@advancedcarhire.com	ZSF	2025/05/19
15	KOH001	F10102	NEW	Kohero Wagyu	Johannes A Vd Westhuizen (Kohero Farming Cc)	+264 81 493 2963	bergplaas@yahoo.com	KO	2025/05/21

12. CONTACT LIST:

- **NSBA website (iway.na):** download all essential forms (application, transfer, birth notifications, DNA documentation)
- **Namibian Wagyu Society resources:** in lieu of local manuals, consult Wagyu manuals for protocols such as DNA collection, import procedures, carcass grading, and EBV/audit protocols
- **FAN Meat (LLPB):** download all essential forms
- **NamLITS:** access portal for movement permits, NamLITS registrations
- **Contact Info:**
 - NSBA: nsba@iway.na / Tel. +264 61 235 168
 - NWS Board contacts listed on their website for membership and technical support: www.namibianwagyu.com
 - FAN Meat: www.nammic.com.na / Tel. +264 61 275 830
 - NamLITS: www.namlits.com

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13. REFERENCES:

NSBA Website: <https://nsba.iway.na/>

Namibian Wagyu Society Website: www.namibianwagyu.com

FAN Meat LLBP Website: www.nammic.com.na

NamLITS: www.namlits.com